

C O N F I D E N T I A L

PROCUREMENT MANAGEMENT STAFF, OL
WEEKLY REPORT
Week Ending 24 May 1988

1. Status of Tasks Assigned by Senior Management:

a. Centel Business Systems Protest:

yes
25X1 Agency comments were prepared and furnished to the General Accounting Office (GAO) in response to Centel Business Information Systems, Inc. letter of 12 May to GAO, requesting additional documents pertaining to their bid protest. Except for a small number of documents forwarded to GAO for their use only, Procurement Management Staff (PMS), OL, is restating its original position that all relevant documents have already been furnished to Centel. []

25X1 On 19 May, an oral request from GAO was received asking for Agency documents providing the ranking of the proposals received under the request for proposal (RFP). A package for GAO is being prepared separately in response to this request for their "in-camera" review. The 17 May conference at GAO has been rescheduled for 26 May. Chief, PMS/OL; Chief, Logistics and Procurement Law Division, OGC; Chief, Agency Contracts Group, OL and personnel from the Office of Information Technology will attend. []

b. OL Visitation:

25X1 As scheduled, Chief, PMS/OL visited [] Chief, Administrative Staff, Office of Information Resources (OIR), DI,
25X1 and [] the Logistics Officer, OIR. The meeting was
25X1 also attended by other relevant support personnel whom OIR felt could meaningfully contribute to the discussion. No significant problems or concerns surfaced during this visitation. []

c. Response to Office of Congressional Affairs:

25X1 At the direction of the Director of Logistics, Chief, PMS/OL contacted [] of the Office of Congressional Affairs (OCA), DCI, to provide comments on proposed legislation to stop the expenditure of Federal funds to any U.S. contractor location where the use of an illegal substance is found. OL/PMS stand is

25X1 []

SUBJECT: OL/PMS Weekly Report for the Period Ending 24 May 1988

that this blanket "rider" legislation, if attached to Agency funds, could produce a shutdown of Agency projects and may be ill-advised or inappropriate. The drug abuse potential has already been a factor in the issuance of Agency clearances on classified efforts affecting national security. It was also pointed out that the Agency contracting process requires a determination of responsibility which inherently incorporates consideration of drug use at contractor location. It was suggested that OCA follow-up closely on the proposed legislation and such alternatives or exemptions as appropriate to it. []

2. Major Events That Have Occurred During the Preceding Week:

a. CSAD Meeting

On 18 May, the Procurement Executive, OL; Chief, Agency Contracts Group, OL; Chief, Science and Technology Contracts Group; Chief, PMS/OL and other interested contract team chiefs met with Commercial Systems and Audit Division (CSAD), OF, managers to discuss matters of mutual interest and concern. It was an informative and productive meeting, resulting in several follow-on actions. []

b. CONIF Activity:

(1) CONIF input 211 contracts and 155 amendments into its system during this reporting period. []

(3) The OF/CONIF programmer, working with the General Accounting System (GAS), OF, programmer, has enhanced the OL/CONIF system to allow the allotment code to pass from GAS to CONIF in the commitment record. This field should allow OL/CONIF to report on the portion of contract funds involving other government agencies. The modified procedure should be loaded onto the CONIF production system this week. []

c. Automation Activities

(1) [], OL/PMS; and [] Office of Research and Development (ORD), DS&T, visited SAIC

C O N F I D E N T I A L

C O N F I D E N T I A L

SUBJECT: OL/PMS Weekly Report for the Period Ending 24 May 1988

Corp. at Tysons Corner for an impressive demonstration of a product assurance expert system, recently developed for the U.S. Army at Ft. Belvoir. This expert system generates the product assurance requirements for an RFP in about 1-hour, rather than the usual 1-2 days. The system has had final delivery to the Army, and probably is available for free to the Agency. We may want to evaluate its potential usefulness, given appropriate modifications. SAIC will be a bidder on the RFP that DS&T/ORD plans to issue soon in response to the OL requirement. [redacted]

(2) On 17 May, [redacted] briefed the Information Systems Planning Group (ISPG), DS&T, at their offices on the draft study written by the Contract Team Automation Working Group, OL. This draft concerns proposed alternative ways to automate the OL contract teams. It is of interest to DS&T/ISPG because the automation of the contract teams must be compatible with that of the program offices to assure communication and interaction. OL/PMS will maintain regular contact with DS&T/ISPG to explain our purposes and gain their support and cooperation. [redacted]

(3) [redacted] OL/PMS, has improved the current glossary simulating the Form 1218. The improvements not only change the spacing for the request number and the committed and obligated dollars, but sub-glossaries were also developed that allowed the user to automatically pass over those fields not needed. The new glossary will be tested this week by several contract support assistants. If no problems arise, the revised glossary will be distributed on diskettes to all the contracting teams currently using the present/old version. [redacted]

f. OL/PMS Daily Activities:

(1) [redacted] represented the Office of Logistics at the Industrial Review Panel meeting on 12 May. Six cases were reviewed for disposition. [redacted]

(2) Chief, PMS/OL attended the Procurement Policy Panel Meeting on 16 May. [redacted]

(4) [redacted] is on annual leave until 1 June and [redacted] is on annual leave until 3 June. [redacted] will be in training from 6-10 June. [redacted]

C O N F I D E N T I A L

C O N F I D E N T I A L

SUBJECT: OL/PMS Weekly Report for the Period Ending 24 May 1988

g. Training Activities

25X1 (1) [] participated in the
ELECTAS T/A Reporting System training on 16 and 17 May
25X1 respectively. OL will commence the electronic reporting of T/As
on 5 June, the beginning of pay period 13. []

25X1 (2) [] will be in the Contract Process Course from
25X1 16-31 May. []

3. Upcoming Events:

25X1 (1) [] OL/PMS, reported that she is in the process
of updating all of the preprinted Section I of the Agency Contract
Clauses. It is anticipated that this project will be accomplished
by the end of July. Upon its completion, the Agency Contract
25X1 Clauses will be current with the Federal Acquisition Regulation
changes through May 1988. []

25X1 (2) OL/PMS will keep management apprised of any other
significant upcoming events. []

4. Management Activities and Concerns:

25X1 OL/PMS will continue to keep management apprised of any
significant activities or concerns as they arise. []

C O N F I D E N T I A L